Application – Pause in the collection of garbage, latrine or sludge

Send the application form to Miljö- och byggnadsförvaltningen, Box 500, 577 26 Hultsfred, Sweden. If you have any questions, contact us by phone 010-354 20 41 or by e-mail miljo.bygg@hultsfred.se.

The applicant

Name	National ID number
Postal address	Postcode and city
E-mail	Telephone
Invoice address (name, identity number, postal address or e-mail, invoice reference)	

The application concerns

Garbage collection ☐	Latrine (Please note! For dry toilets) ☐	Sludge ☐

The property in question

Description of property	
Address of property	
Property owner (name)	Telephone
Subscription number or facility number (in swedish: abonnemangsnummer or anläggningsnummer, can be found on your invoice)	

The house is used as or has been used as

Permanent residence ☐	
Vacation home ☐	
Other accommodation ☐	Please specify

Period of time

For what period of time does the application apply (minimum six months, maximum five years)

Will overnight stays take place on the property during the applied-for period?

Yes	No
☐	☐

The septic tank handles sludge from (if the application concerns a pause in the collection of sludge):

Water toilet ☐
Bath, dishwashing and laundry water ☐
Water toilet and bath, dishwashing and laundry water ☐

Reasons for pause

Signature

Date	Signature	Clarification of signature

Information

If you are applying for a break in the collection of garbage and latrine, you must submit the application at least one month before the requested period. You must apply for a break for a continuous period of at least six months. Read more in the municipality's regulations on waste management.

Fill in all the information for faster processing of your case

It’s important that you fill in all the information we ask for in this application form. If information is missing, we may need to contact you to request additional information, which will lead to longer processing time.

If you don’t enter your subscription number or facility number, we must find out the number, which also means that the processing takes longer. The number can be found on your invoice and should not be mistaken with the customer number.

Simplified service of process can be used for decisions

The Environment and Building Department may use simplified service of process when sending a decision to you. This means that you do not need to confirm that you have received the decision.

You are considered to have been served two weeks after the decision was sent. The time period for responding or appealing is calculated from the date you are considered to have been served.

You will receive the decision by post, email, or via a digital mailbox. If you receive the decision by post, we will also send you a notification the day after the decision has been dispatched.

Read more about simplified service of process at www.hultsfred.se/delgivning or www.vimmerby.se/delgivning.

Application fee

We will charge a fee for handling the application. Read more about our fees at www.hultsfred.se/avgiftermiljobalken or www.vimmerby.se/avgiftermiljobalken.

Information regarding the processing of personal data

Personal data being processed

- Name
- Address
- Property designation
- E-mail
- Personal identity number
- Phone number
- Mobile number

The purpose of the processing
In the course of processing your case, the personal data indicated in the information above is registered and processed. This processing takes place within the case management system used by the organization to handle your case. We process the personal data you have submitted in order to handle your case and for the purpose of contacting you, if necessary.

Legal basis for the processing
The processing is necessary as part of the exercise of public authority.

Storage period
The data will be deleted five years after the exemption has expired or upon a change of property owner.

Other information
The information constitutes a public record and may be disclosed outside the municipality's organization. Read more about the processing of personal data on Hultsfred Municipality's website: https://www.hultsfred.se/artikel/behandling-av-personuppgifter/

Submit a complaint regarding the handling of personal data
You are welcome to contact us with questions or complaints regarding the processing of your personal data. To get in touch with the Data Protection Officer for Hultsfred Municipality, please email dataskydd@sydarkivera.se.

You may also lodge a complaint regarding the handling of personal data with the Swedish Authority for Privacy Protection (IMY), which is the supervisory authority. Visit the Swedish Authority for Privacy Protection's website (https://www.imy.se) for more information on how to lodge a complaint.

Data controller:
Miljö- och byggnadsnämnden
miljo.bygg@hultsfred.se